

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Pewsey CATG - Date of meeting: 6 December 2017			
1.	Attendees and apologies			
	Present:	J Kunkler CH, G Ward, T Herbert, D Wilson, C Gale, C Hollingworth, J Brewin, D Shaw, P Oatway,, S Colling, M Hyslop, M McClean, C Whistler, M Stansby, T Eyles, P Deck.	Area Board to note.	
	Apologies:	R Dobson, D Proto, S Drinkwater.		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Pewsey Area Board meeting on the 6 th November 2017. <i>Link can be found at:</i> http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MI d=11147&Ver=4	CATG to note	
3.	Financial Position			
		The updated finance sheet for 2017 / 18 was presented by Mark Stansby showing a current balance of £2,424.28 (Appendix 1).	Area Board to note.	Cllr Kunkler

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		<p>The final account for the village gates at Oare has come in over budget at £2,459.22, an overspend of £159.22. The CATG have agreed to pay this balance.</p> <p>£5K committed to Issue 3676 can be used this FY and be "repaid" to the scheme FY 2018/19.</p>	<p>To recommend to the Area Board an allocation of £159.22 to settle this account.</p>	
4.	Top 5 Priority Schemes			
a)	<p>Issues 535 and 5032</p> <p>C52 Manningford - traffic management measures</p>	<p>Wilcot Parish Council content with the change of directional signs at Prospect. New signs to read "Local villages only".</p> <p>The signs have been ordered and installation is anticipated by end of January.</p>	<p>Area Board to note.</p>	<p>Cllr Kunkler</p>
b)	<p>Issue 3676</p> <p>North Newton Footway Improvements</p>	<p>The bid for funding of a Substantive Highway Scheme was not successful. Bid was not included in first 5 selected, repeat next year?</p> <p>PC and Highways to review scheme in the new-year, perhaps with a site meeting to see if it can be split into smaller parts.</p>	<p>Area Board to note.</p>	<p>PC and Highways.</p>
c)	<p>Issue 2721</p> <p>Woodborough 20 mph Zone</p>	<p>Construction now substantially complete. Items which remain outstanding are:</p> <ul style="list-style-type: none"> • Removal of redundant solar panel, school wig-wag lights and post. • Relocation of new Children / School warning sign. • Provision of new wig-wags. <p>PC agree to accept invoices now.</p>	<p>To complete work and issue invoice to PC.</p>	<p>Highways</p>

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d)	Issue 72 & 3718 Pedestrian access to Pewsey Rail Station	Update on alternative routes from Clls Kunkler and Smith. Proposed area by station gate requires surfacing. Letter to residents from Chairman asking if they agree this scheme.	PC to investigate ownership with Land Registry. PC to investigate street lighting position on A345 and report back to CATG Consult residents	PC Chairman
e)	Issue 91 Rushall Elm Row – new footway from Church Lane to Bus Stop	Highways have met with the Parish Council to discuss ongoing safety concerns about this proposal. The scheme will be subject to an external Safety Audit and Highways will ask the audit team to review options for an advisory crossing point on the A342. The cost of this audit will be £1,200 with PC contributing £200.	To recommend to the Area Board an allocation of £1000.00 contribution for this Safety Audit.	Cllr Kunkler
5.	Other Priority schemes			
a)	Issue 3547 C192 Durley – speed limit implementation	Final account has been settled at a shade over £3,000 including legal fees. Highways to absorb this overspend. An invoice has been issued to the Parish Council.	To recommend to the Area Board that the Issue be closed.	Cllr Kunkler
b)	Issue 4885 Rushall – speed reduction village gates	Construction Pack is to be issued to our contractor this side of the winter break with installation expected before the end of the financial year	Area Board to note.	Highways

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c)	Issue 4312 Shalbourne – request for 20 mph limit.	<p>Preliminary design work now complete and options presented as a briefing note (see Appendix 2).</p> <p>Estimated cost to implement the scheme, including legal fees, now stands at £10,000.</p> <p>This scheme will not be implemented this FY but the advertisement can be progressed now.</p> <p>To hasten the scheme the PC will consider if they can up their contribution to 20%. Highways to check funding possibilities through the Taking Action on School Journeys initiative.</p>	<p>Area Board to note.</p> <p>Prepare legal schedule for advertisement.</p>	<p>Highways</p> <p>PC</p>
d)	Issue 4305 Ram Alley – request for Unsuitable for HGVs signs	<p>The contractor is currently running behind schedule. Installation now anticipated mid December.</p>	Area Board to note.	Highways
e)	Issues 4587 & 5347 Bottlesford – request for Unsuitable for HGVs signs	<p>The contractor is currently running behind schedule. Installation now anticipated mid December.</p>	Area Board to note.	Highways
f)	Issue 4831 Oxenwood – request for bend warning signs by The Hassock property.	<p>The contractor is currently running behind schedule. Installation now anticipated mid December.</p>	Area Board to note.	Highways
g)	Issue 3723 Woodborough – request for	<p>A topographical survey is needed to develop this scheme.</p> <p>Estimated cost is £1,400 with PC contributing £250.</p>	To recommend to the Area Board an allocation of £1150.00 contribution for this Survey.	Cllr Kunkler

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	footpath provision on C261			
h)	Issue 5289 B3087 Littleworth – request for village nameplates	Issue submitted 13/04/17 Signs on order. Installation anticipated mid January.	Area Board to note.	Highways
i)	Issue 5522 A338 Shalbourne Carvers Hill junction – Road Safety	Issue submitted 11/07/17 Signs on order. Installation anticipated end January. Road markings to be included in next round of ad hoc lining work anticipated in the new financial year, funded centrally by highways.	Area Board to note.	Highways
j)	Issue 5563 Burbage Taskers Lane, Eastcourt Road, Eastcourt, Suthmere Drive and Ailesbury Way (all roads east of High Street) – request for 20 mph speed restriction.	Issue submitted 31/07/17 Parish Council willing for this work to be done the next Financial Year. Awaiting staff resources. Progress anticipated by next CATG meeting.	Area Board to note.	Highways
6.	New Requests / Issues (Issues can be viewed in full from the Area Board Section on the Wiltshire Council Website)			
a)	Issue 5105 Rushall C351 Pewsey Road – speeding	Submitted 19/01/17 New Metrocount ordered. Results received : 1400 vehicles per day past the school, some	PC to submit a new detailed Issue with specific requests as to requirement.	PC Cllr Kunkler

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		speeds recorded in excess of 36mph	To recommend to the Area Board that this issue be closed.	
b)	Issue 5281 A345 Manningford – request for pedestrian warning signs	Submitted 06/04/17 PC to update on proposed walk way. No further progress.	Area Board to note.	PC
c)	Issue 5407 Great Bedwyn – Parking and Traffic Issues	Submitted 04/06/17 Multiple traffic problems in Bedwyn. Link with Issues 5547 and 5707 Awaiting a report from the PC, if one is not received by next CATG meeting this issue will be closed	Area Board to note.	PC
d)	Issue 5482 C38 between Alton Barnes and Newtown (Knap Hill) – Road Safety	Issue submitted 29/06/17 A number of collisions, some damage only, have been reported by the Parish Council. Some of these are recorded on the personal injury collision database but are spaced over an approximate ½ mile distance and do not reflect a cluster site for immediate intervention. However, there is a trend in that these are single vehicle loss of control incidents in wet road conditions. Friction grip tests have indicated a more detailed study of the carriageway surface is required. Investigations are ongoing.	Area Board to note.	Highways
e)	Issue 5547 Great Bedwyn Church Street – parking issues	Issue submitted 20/07/17 Link with Issue 5407 - See note above	Area Board to note.	PC

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f)	Issue 5567 Chirton A342 – request for Footway outside of former public house Wiltshire Yeomen.	Issue submitted 01/08/17 and supported by Parish Council Ongoing development work taking place which does not include for a footway at the front of the development. However there is sufficient Highway Land to construct a path should this be prioritised by the CATG / Area Board. This issue is currently in the hands of Wiltshire Council planners.	Area Board to note.	Planning
g)	Issue 5595 Pewsey Milton Road – request for Footway from Ball Corner Roundabout to kissing gate, south west of Kepnal Junction	Issue submitted 11/08/17 Two concerns identified following an initial visit to site. The bank on the north side of the access to Bell Farm House is quite steep which will require some form of retaining measure. As Bell Farm House abuts the running carriageway a priority narrowing would be needed to enable a footway to be constructed. The project, if feasible, is likely to cost in excess of £50K. This issue to be considered with issue 5840 which is similar. The cost of any feasibility study for issue 5595 is included in the Highways estimate of £50K but any further action is dependent on the PC supporting one of these issues not just a feasibility study.	PC to determine which, if either, of these issues they support and report to the next CATG meeting.	PC
h)	Issue 5640 Sharcott Drove – request for signs to moderate speed	Issue submitted 30/08/17 by Parish Council – Highways notified 25/09/17 Highways have visited the site and have prepared a briefing note for consideration (see Appendix 3).	PC to consider the briefing note and decide which of the signs should be erected and decide if they will contribute 10% of the resulting cost	PC
i)	Issue 5669 Pewsey North Street – request for pedestrian improvements	Issue submitted 11/09/17 – Highways notified 25/09/17 The issue of pavements on the A365 at the station access area has been addressed by issue 72 and the excessive cost was	PC to reconsider and explain to the initiator of the issue	PC

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	from number 72 (opposite rail station)	prohibitive so alternative ways to get to the station are being studied. There is no available budget at this time to provide a pavement at this address.		
j)	Issue 5707 Great Bedwyn – request for access protection marking outside properties 13 and 14 High Street	Issue submitted 25/09/17 Link with 5407 – see note above. Issue not supported by the Parish Council. The area of land in question is public highway.	Area Board to note.	PC
k)	Issue 5709 Pewsey Avonleaze Road Estate – request for traffic calming measures	New Issue submitted 26/09/17 – supported by Parish Council CATG recommends a Metro Count, PC to apply.	Area Board to note.	PC
l)	Issue 5800 Pewsey Avonleaze Road junction with Broomcroft Road – request for dropped kerbs	New issue submitted 31/10/17 – Highways notified 9/11/17 Supported by Parish Council Suggested that this might be included in the Pavement Improvement Scheme.	Highway Engineer to consider	Highways
m)	Issue 5803 Manningford Bruce – request for bollards outside former Rectory	New issue submitted 31/10/17 – Highways notified 29/11/17 Issue sent to Parish Council for consideration. Reply awaited	Area Board to note.	PC

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n)	Issue 5839 B3087 Milton Road junction with Dursden Lane – request for traffic calming measures.	New Issue submitted 08/11/17 – Highways notified 29/11/17 Issue sent to parish Council for consideration. Reply awaited. Suggestions of the type of traffic calming methods may assist with this issue.	Area Board to note.	PC
o)	Issue 5840 B3087 Milton Road – request for footpath with street lighting from Dursden Lane to Pewsey	New Issue submitted 08/11/17 – Highways notified 29/11/17 Issue sent to parish Council for consideration. This issue needs to be considered with the already submitted issue No 5595. Both concern the same road but different stretches	Area Board to note.	PC
7.	Other items			
a)	The canal bridge at New Mill is considered unsafe.	All repairs now complete.	Area Board to note and close.	Cllr Kunkler
b)	Bridge repairs at Wood Bridge, North Newnton	Works ongoing. Scope of work has increased due to issues with the sub-structure of the bridge. Revised completion date now mid-February. The bridge will be closed for one day, week commencing 18 th December (date to be confirmed).	Area Board to note.	Highways

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c)	Pavement and Footway Improvement Scheme	<p>Pewsey has been allocated £7,426.47 for this purpose.</p> <p>Can be used for:</p> <ul style="list-style-type: none"> • Repairs to uneven pavements • Resurfacing • Enhancing and maintaining pedestrian areas (drop kerbs) <p>Cannot be used for:</p> <ul style="list-style-type: none"> • Cleaning / litter removal • New footways • Bridleways <p>To be spent this Financial year, ids in the form of issues to be submitted to Highways Engineer via the AB Issues reporting mechanism.</p> <p>One request received – 5801 - Pewsey 70 to 75 High St</p>	Area Board to note.	Highways
d)	Chirton – parking / traffic issues outside of school.	<p>The School and the School Travel Plan Advisor are in discussion about updating the travel plan.</p> <p>Road markings outside the school have yet to be refurbished.</p>	Cllr Oatway to discuss with Area Highway Engineer	Cllr Oatway
e)	Issue 5772 - North Newton	Metro count requested between Wildes Farm and Four Ways Corner	Area Board to note.	Highways
f)	Issue 5721 - Easton Royal	Metro count requested for The Street	Area Board to note.	Highways

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g)	Submitting New Issues	An appeal to help with administration. Please when submitting new issues, can Parish Cllrs and / or Clerks indicate that the item has been considered in the first instance by the local council and that they are supportive of further investigation? Letter to be sent by CATG about concerns regarding the submission of Issues.	Parish Councils to note. Area Board to note.	All PCs P Deck
8.	Date of Next Meeting: 28th March 2018, Pewsey Parish Council Office, at 1400			

Pewsey Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£115.06**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

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4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Pewsey Area Board:-

7.1 To close the following Issues:

- 3547
- 5105
- New Mill Canal Bridge (See item 7a above)

7.2 To approve funding to Issues currently on the Priority List:

- 4383 Oare village gates – CATG £159.22.
- 3723 Woodborough Footpath Improvement (topo survey) – CATG £1,150 Parish contribution £250.
- 91 Rushall Elm Row Footpath (safety audit) – CATG £1000 Parish contribution £200